

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
County Courtroom
JANUARY 28, 2019
9:00 A.M.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Hurley: Call to Order.
2. Public Comments:
3. Shelly Green: Presentation of the Texas Brigade Program from Atascosa County Cadet.
4. Com. Knowlton: Report on Atascosa County Appraisal District Meeting.
5. Judge Hurley: Discuss and/or take appropriate action concerning
Lee Ricks III the Renewal Quote of Property and Casualty Insurance with
Gary Looney Rick's Insurance for "2019" and direct the county judge to sign
Linda Burris the appropriate documents.
6. Judge Hurley: Discuss and/or take appropriate action concerning reading and
approval of a resolution for the 2019 Indigent Defense Grant directing
the county judge to sign the resolution.
7. Justin Vasquez: Discuss and /or take appropriate action concerning accepting new
services agreement for website hosting from CIRA (a division of TAC)
with an increase in the annual price from \$550.00 last year to \$800.00
from \$550.00 last year to \$800.00 from budget line 012-476-684 for
2018 to be signed and executed by the County Judge.
8. David Prasifka: Discuss and/or take action concerning the Atascosa County Emergency
Management Officer requesting permission to purchase a flatbed
for the F350 truck that pulls the Communication trailer from South
West Wheel from the 2019 Capital Outlay Budget for \$6,000.00, see
attached.

9. Chief Dominguez: Discuss and/or take appropriate action concerning the following Personnel:
- Existing Employee:** Melissa Conaway
Request for Salary/benefits increase
Position: Kennel Tech
Pay Rate: \$36,252.92 Tier 1
Salary Budget Area: 012-478-404
Effective Date: 02/01/2019
Phys./Drug Test- N/A
 - Existing Employee:** Sheyanne Luckman
Request for Salary/benefits increase
Position: Kennel Tech
Pay Rate: \$36,252.92 Tier 1
Salary Budget Area: 012-478-404
Effective Date: 02/01/2019
Phys./Drug Test- N/A
 - Existing Employee:** Rolando Jimenez
Request for Salary/benefits increase
Position: Investigator
Pay Rate: \$47,581.96 Tier 1
Salary Budget Area: 012-478-402
Effective Date: 02/01/2019
Phys./Drug Test- N/A
 - Existing Employee:** Sabrina Steenbeke
Request for Salary/benefits increase
Position: Kennel Tech
Pay Rate: \$36,252.92 Tier 1
Salary Budget Area: 012-478-404
Effective Date: 02/01/2019
Phys./Drug Test- N/A
 - Existing Employee:** Craig Tallant
Request for Salary/benefits increase
Position: Vet Tech
Pay Rate: \$41,653.76 Tier 1
Salary Budget Area: 012-478-403
Effective Date: 02/01/2019
Phys./Drug Test- N/A
10. Chief Dominguez: Presentation of the Quarterly Report for the Atascosa County Animal Control Facility.
11. Cons. Richter: Discuss and/or take appropriate action concerning the following Personnel:
- New Employee:** Joseph A. Manguso
Position: Reserve Deputy Constable, Part-time Paid
Pay Rate: \$15.00/hr. after 24hrs.
Salary Budget Area: 012-482-403
Effective Date: 01/28/2019
Phys./Drug Test- N/A

12. Judge Ellison: Discuss and/or take appropriate action concerning Personnel:
New Employee: Jennifer Lynn Poppe
Request for Salary/benefits increase
Position: District Court Administrator
Pay Rate: \$62,730.00 per annum
Salary Budget Area: 012-444-402
Effective Date: 01/28/2019
Phys./Drug Test- Pending
13. Loretta Holley: Discuss and/or take appropriate action concerning the following Personnel:
New Employee: Herman Andrew Cardenas
Position: Deputy Tax Assessor-Collector
Pay Rate: \$34,212.92
Salary Budget Area: 012-444-402
Effective Date: 02/04/2019
Phys./Drug Test- Pending as of Jan. 16, 2019
14. Diane Gonzales: Requesting Commissioner's Court approval of the November 2018 minutes.
15. Diane Gonzales: Discuss and/or take appropriate action concerning approval of two four-year Blanket Bonds.

A. County Clerk's Office Staff bond is for \$ 1,534.94 out of account #012-408-623.

B. District Clerk's Bond is for \$ _____ out of account _____ (to be added during agenda item).
16. Laura Pawelek: Discuss and/or take appropriate action concerning approval of an agreement between Atascosa County and Texas Association of Counties (TAC) on behalf of CSCD (Adult Probation) to process 1094's and 1095's associated with the Affordable Health Care Act.
17. Siobhan Mullen: Discuss and/or take appropriate action concerning:

A. Accepting ownership of the road and drainage improvements within City View Estates Subdivision-Unit 1.

B. Release construction bond covering road and drainage improvement for City View Estates Subdivision-Unit 1.
18. Sheriff Soward: A. Accept Presentation of County's Sheriff's Office 2018 Activity Report for Commissioners Court.

B. Accept Presentation of 2018 Jail / Booking and Inmate Housing Report for Atascosa County Jail by County Sheriff.

C. Discuss and/or take appropriate action concerning approval of 2018 Racial Profiling Report for the Atascosa County Sheriff's Office, per ART. 2.132CCP.

19. Com. Gillespie: A. Discuss and/or take appropriate action concerning seeking a motion for the approval for purchase of a '07 International tractor truck from Atascosa Materials in the amount of \$10,000.00 out of commissioners equipment account 02-400-875.
- B. Discuss and/or take appropriate action concerning seeking a motion for the approval for purchase of a 2019 Dura Haul Belly dump trailer from Peak Trailer Sales in the amount of \$28,810.00 out of commissioners equipment account 020-400-875.

20. Com. Knowlton: Discussion concerning the possibility of changing the Regularly Scheduled Commissioners' Court meeting to a day other than Monday.

21. **Judge Hurley:** **A. Update and/or take appropriate action concerning Judge, Commissioners, and other County Elected Officials training course certifications. Record any Hours and Certificates into Commissioners' Court minutes.**

Margaret Littleton **Certificate of Completion for completing the required 20 hours of continuing Education for 2018 as prescribed in Section 51.605 of the Texas Government Code.**

Eliseo Perez **Certificate of Participation for successfully completing 6.0 hours of Educational Training during the District 12 Judges and Commissioners Conference. Dec. 14, 2018**

Judge Hurley **Certificate of Participation for successfully completing 6.0 hours of Educational Training during the District 12 Judges and Commissioners Conference. Dec. 14, 2018**

**BUDGET AMENDMENTS, PAYMENT OF BILLS, PAYROLL,
and REPORTS**

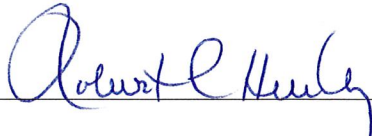
22. **Judge Hurley:** **Discuss, Review, and action on, Reports, Line Item Budget Amendments, Tracey Barrera** **Emergency Budget Amendments for County Departments, review invoices Requested to be approved for payment, this meeting, including all Bills and Payrolls if any submitted.**

Laura Pawelek **Approve, 2019 Budget Line Item Amendment. Move \$10.00 from Conference to Bond Premiums.**

Comments from Commissioners (No Action Can Be Taken)

23. Next meeting Regular of Commissioners Court set Feb. 11, 2019 at 9am, and next Special Called Meeting for payment of Bills and/or Payroll, Monday Feb. 4th at 9am in the Law Library, Atascosa County Courthouse.

24. Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on the 25th day of January 2019, which is at least 72-hours prior to the date and time of the scheduled meeting.



Jeanne B. Israel, Court Coordinator/Administrative Asst.

This meeting site is accessible to individuals with disabilities and the general public.